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1. How to Access Online Dissertation Milestones

Step 1 – Login to https://my.fiu.edu/ and select your **Student** Environment

Step 2 – Select the **Tasks** tile
Step 3 – Navigate to the To Do List section

Step 4 – Click on any of the Pending Milestones you wish to initiate. To begin your submission, click on the button labeled Proceed to Dissertation Activity Guide

A. IMPORTANT CLARIFICATIONS

1. Keeping Track
   ✓ It is the student’s responsibility to ensure that completed dissertation milestones are received by UGS on a timely manner. For a smooth degree completion, doctoral students must meet all deadlines and requirements. For UGS deadlines please refer to https://gradschool.fiu.edu/calendar-deadlines/.
   ✓ Graduate students must also meet their academic department and college deadlines. Be sure to consult with your committee, academic department and college, as they may have their own internal deadlines.

2. Online Dissertation Milestones Deadlines Chart
   ✓ Refer to https://gradschool.fiu.edu/calendar-deadlines/ for UGS deadlines, and see chart below
<table>
<thead>
<tr>
<th>MILESTONE</th>
<th>DUE AT UGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral Degree and Application for Candidacy</td>
<td>Five business days before the first day of classes in the term in which dissertation credits enrollment will commence</td>
</tr>
<tr>
<td>Dissertation Committee</td>
<td>FOUR semesters before the anticipated graduation term</td>
</tr>
<tr>
<td>Dissertation Proposal</td>
<td>THREE semesters before the anticipated graduation term</td>
</tr>
<tr>
<td>Preliminary Approval and Request for Oral Defense</td>
<td>THREE weeks before the proposed defense date or by the deadline (whichever is earlier)</td>
</tr>
<tr>
<td>Final Electronic Dissertation Approval</td>
<td>Refer to the last day to submit on UGS website deadlines</td>
</tr>
</tbody>
</table>

3. Pending
✓ Only those Milestones listed as **Pending** can be initiated.

4. **Approved Dissertation forms PRIOR to Online Dissertation Milestones– Activity Guide**
✓ The dissertation milestone(s) form(s) already on file at UGS, PRIOR to the Online Dissertation Milestones, are shown as **Approved**. These approved dissertation milestones are grayed out on the Activity Guide environment, and their status is reflected as **View Only**.

5. **Annual Student Evaluation and Mentoring Plan**
✓ Annual Student Evaluation and Mentoring Plan – These are listed under your Tasks tile, and under your To Do List. However, these are not located within the Activity Guide. These will remain in their own Campus Solutions environment. In the future, annual evaluations will migrate to the Activity Guide environment.

6. **Appointment of Revised Dissertation Committee**
✓ Appointment of Revised Dissertation Committees will be integrated to the Online Dissertation Milestones - Activity Guide in Phase 2. At this time, please retrieve a PDF form directly from the UGS website **https://gradschool.fiu.edu/students/#studentforms**.

7. **Graduate Enrollment and Good Academic Standing**
✓ Graduate enrollment is required for submission of any Dissertation Milestone. Furthermore, good academic standing is required. Hence, at least a 3.00 cumulative GPA is required for submission of any Dissertation Milestone.

8. **Status Bar**
✓ Note that each dissertation milestone will have its status reflected at the top of the page. Samples below.
SAMPLE 1 – Only to view information, cannot initiate

Status Bar

Approval Status: View Only
Previous Approver Comments:

SAMPLE 2 – Can initiate for submission or saving

Status Bar

Approval Status: Not Submitted
Previous Approver Comments:

SAMPLE 3 – Approvals in progress for Major Professors, Committee Members, Graduate Program Directors, Deans, or UGS accordingly.

Status Bar

Approval Status: Pending Committee Members
Previous Approver Comments:
2. How to Navigate Online Dissertation Milestones

1. To move across all Milestones, click on Previous or Next, located at the top right side of the page.

2. To open the Activity Guide Navigation Area and access the index of all Milestones click the blue box located on the left side of the page.

Moreover, this will open the Activity Guide below on the left side of the page. You can either access each Milestone form individually, or you can use the Previous or Next buttons at the top of the page to move across Dissertation Milestones.
3. Click on **Exit**, to exit or
4. Click on **Next**, to go to the next milestone or
5. Click on **Previous**, to go to previous milestones or
6. Click on **Home**, to go to your Environment Main Menu
3. Online Dissertation Milestones Submission Instructions and Document Requirements

A. INTRODUCTION

It is important to read the instructions listed at the top of each dissertation milestone. This will ensure a smooth submission of your dissertation milestone(s) to your academic department, college, and the UGS.

B. Program for Doctoral Degree and Application for Candidacy

Task Details

App for Candidacy - Pending

<table>
<thead>
<tr>
<th>Academic Career</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Number</td>
<td>0</td>
</tr>
<tr>
<td>Status</td>
<td>Notified</td>
</tr>
</tbody>
</table>

This milestone is your Application for Candidacy and it is due at UGS BEFORE registering in dissertation credits.

The Application for Candidacy is submitted upon successful completion of all required coursework and passing the candidacy exam(s). Check requirements with your academic department.

This milestone may or may not be submitted together with your Dissertation Proposal. Check with your academic department whether your Dissertation Proposal is part of candidacy.

DUE at UGS: It is due at UGS at least five business days prior to the first day of classes in the term in which you will commence your dissertation credits enrollment.

You must be currently enrolled to submit this milestone.

It is your responsibility to monitor and ensure that your milestone is received at UGS in a timely manner.

Proceed to Dissertation Activity Guide

Section I

- Review information.
• Previous graduate degree(s) information submitted during the initial admission process is automatically populated.
• If your graduate degree(s) is not populated, you can enter the pertinent information in the field boxes.

Section II
• Select Yes or No from the dropdown menu to indicate whether a dissertation proposal is required for candidacy. You will see a list of programs that require a proposal as part of candidacy under the dropdown menu.

Section III
• Review coursework.
• Transfer credits that are part of your program of studies will be reflected in the Internal Transfer (Completed at FIU) or External Transfers (Completed outside of FIU). Typically, these are posted in your FIU records at the beginning of your doctoral career.
• If, by any chance, transfer credits are needed but are not yet reflected in this section, do not submit your candidacy. You must contact your academic department to update the transfer of credits on your FIU records. Note that your academic department will work with the Office of the Registrar to update the information in your FIU records.
• If you do not have any transfer of credits as part of your program of studies, you will find the transfer section blank. Please check the box to confirm that you do not have any transfer of credits.

Section IV
• Enter your comprehensive examination discipline (i.e., name of examination) information, grade, and date in which this was completed.
• Select Yes or No from the dropdown menu to indicate whether your program includes any other candidacy requirement, such as Language or Skills. If you select Yes, a box will appear so that you can complete the information. See below:

Does your doctoral program require Language/Skills Requirements? [Yes]

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Grade</th>
<th>Date</th>
</tr>
</thead>
</table>

• Once all information is confirmed, and you are ready to submit, click the Submit button.
• If you are not ready to submit, click the Save button.
C. Appointment of Dissertation Committee

### Task Details

**Diss Committee - Pending**

- **Academic Career**: Graduate
- **Career Number**: 0
- **Status**: Notified

This milestone is required to appoint your dissertation committee.

The University's minimum composition is comprised of at least four members of the FIU Graduate Faculty. At least two of the four must be from the academic department offering the degree. At least one must be from another academic department. The fourth member may be: 1) from the academic department offering the degree, 2) from another academic department at FIU, 3) from outside the institution who has been reviewed and approved by the academic department and the University Graduate School.

**DUE at UGS:** It is due at UGS by no later than FOUR semesters before your anticipated graduation term. Check UGS deadlines.

Make sure to obtain approval from your proposed entire committee prior to the online submission of the milestone.

You must be currently enrolled to submit this milestone.

It is your responsibility to monitor and ensure that your milestone is received at UGS in a timely manner.

---

**Section I**

- Review information.
- Enter your Dissertation Topic.

**Section II**

- Make sure the composition of your committee meets the University’s minimum requirements.
• Click on the magnifying glass to search for your committee members by first and last name.

<table>
<thead>
<tr>
<th>Faculty Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>*</td>
</tr>
</tbody>
</table>

• Enter their expertise in relation to your proposed research project, and once done, click **Done**.

![Search Criteria](image1.png)

**Enter Expertise**

- To facilitate your submission, the dropdown menu already includes a typical dissertation committee that consist of four members, including a major professor.
- Using the dropdown menu with the appropriate role, note that you can update your committee accordingly.
- By clicking on the plus sign, you can enter additional members.
- If you have two major professors, they are both considered co-major professors.

**Section III**

• Attach a 250-Word Abstract of your proposed research project.
  You must include a summary of your proposed research project in a Word or PDF file (Approximately a one-page, double-spaced document).

- **Save OR Submit**
- Once all information has been entered and confirmed and you are ready to submit, click the **Submit** button.
- If you are not ready to submit, click the **Save** button.
1. Non-FIU Committee Members

- Please note that Non-FIU committee members will require additional processing time. The University’s HR department requires Panther IDs and IT credentials for any person not affiliated with FIU. Therefore, UGS must work with both FIU Human Resources and the FIU Division of Information Technology to obtain login credentials for non-FIU committee members. Once available, the UGS will email it to Non-FIU committee members.

- Be advised that the IT credentials provided for Non-FIU committee members (for annual evaluation login) PRIOR to this Online Dissertation Milestone project remain the same.

To include a Non-FIU committee member, do so under Section II.

1. Under the dropdown menu, choose the role labeled Member, Non-FIU

2. A prompt with a set of instructions will follow. The prompt will ask to enter the Non-FIU information as follows:

   a) Enter the name in the Last Name, First Name format,
   b) Enter email address will follow
   c) The message will include a reminder that a Curriculum Vitae (CV) as well as a Commitment form for the Non-FIU member must be uploaded.

3. Make sure to enter the name in the Last Name, First Name format and correct email address

4. Under Section III, the attachments section will automatically include the Curriculum Vitae (CV) as well as the Commitment Form requirements.
5. Do retrieve the Commitment Form from our UGS website, at
   https://gradschool.fiu.edu/students/#studentforms, for your Non-FIU member to
   complete it.

6. After submission, the Status Bar will be updated to Pending Non-FIU Member.

   **Status Bar**

   Approval Status: Pending Non-FIU Member

As noted above, the appointment of non-FIU committee members does require
additional processing time. The UGS will request all necessary login credentials such as
PID and the access to Campus Solutions directly to the FIU Division of Information
Technology. Once they provide these approvals and access, the workflow approvals of
your appointment of dissertation committee will continue. Furthermore, the UGS will
email IT credentials to Non-FIU committee members.
D. Doctoral Dissertation Proposal

Task Details

Diss Proposal - Pending

Academic Career: Graduate
Career Number: 0
Status: Notified

This milestone is required to establish your Dissertation Proposal.

DUE at UGS: It is due at UGS by no later than THREE semesters before your anticipated graduation term. Check UGS deadlines.

Check your internal departmental deadlines with your committee, academic department/college, as those deadlines are earlier.

Make sure to obtain approval from your entire dissertation committee prior to the online submission of the milestone.

The online submission of this milestone requires your completed Responsible Conduct of Research certificate.

Furthermore, if your Dissertation Proposal involves human or animal research, make sure to obtain the appropriate IRB, IACUC, IBC approved memos from Research Integrity prior to the online submission of this milestone.

You must be currently enrolled in dissertation credits to submit this milestone.

It is your responsibility to monitor and ensure that your milestone is received at UGS in a timely manner.

Proceed to Dissertation Activity Guide

Section I

- Review information
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your proposal milestone. Do not initiate your proposal milestone until the completion of your committee update(s).
Section II

- Required attachments in PDF or Word format:
  
  o If any research approvals such as IRB/IACUC/IBC are part of your research, the approval memos must be uploaded. Be sure to select the pertinent option(s).
    ➢ Dissertation research that involves human subjects requires IRB memo approval.
    ➢ Dissertation research that involves invertebrate or vertebrate animal research requires IACUC memo approval.
    ➢ Dissertation research that involves recombinant DNA requires IBC memo approval.

  o Abbreviated 5-page proposal in a Word or PDF file. Note that the proposal is a 5-page maximum PLUS your references, if references are included as part of your proposal.

  o Copy of your Responsible Conduct of Research (RCR) Completion Report

  ❖ For information about RCR training requirements and training, visit the Office of Research Integrity at https://research.fiu.edu/rcr/.
E. Preliminary Approval of Dissertation and Request for Oral Defense

Section I
- Review information
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your milestone. Do not initiate your milestone until the completion of your committee update(s).

Section II
- Enter the Location (must be on university campuses), Date, and Time of your Oral Defense
- If any of your committee members are participating remotely, enter remote links (i.e., Zoom link) under Additional Location Information.
Section III

- Required attachments in PDF or Word format:
  - Defense Announcement
  - Dissertation Draft (25MB file maximum, PDF suggested) *
  - iThenticate Report (25MB file maximum)

*This dissertation version should be the latest version as approved by your major professor and/or dissertation committee.

The Dissertation Draft must conform with the University’s formatting standards as described in the UGS Manual For Electronic Theses and Dissertations.

At the UGS level, UGS deans will review it for content. Additionally, UGS will also use this draft for formatting review.

The Defense Announcement must be in the UGS format version. This is the version that would be posted in your department/college announcement medium, if your Defense is approved by UGS.

For dissertation drafts or iThenticate reports exceeding 25 MB, make sure to compress the file.

❖ iThenticate Report attachment

*As part of our commitment to foster a culture of research integrity, we encourage our faculty mentors to check the originality of the work produced by their graduate students. To aid in this effort, we are currently using iThenticate, which is a web-based tool that checks for originality in a written work.

As part of the Preliminary Approval of Dissertation and Request for Oral Defense, major professors are to run the iThenticate report and provide it to the student, to upload it as instructed.

➢ Save OR Submit

- Once all information is confirmed and you are ready to submit, click the Submit button.
- If you are not ready to submit, click the Save button.
F. Final Electronic Dissertation Approval

---

**Task Details**

**ETD Approval Form - Pending**

**Academic Career** Graduate  
**Career Number** 0  
**Status** Notified

This milestone is required to submit your Final Dissertation manuscript.

**DUE at UGS:** It is due at UGS by no later than the last day to submit Final ETDs in the term in which you are graduating. Check UGS deadlines.

Check your internal departmental deadlines with your committee, academic department/college, as those deadlines are earlier.

For SACS accreditation, a full version of your Curriculum Vitae is required (this is different from the 2-page VITA).

For PhD candidates, a Certificate of Completion from Survey of Earned Doctorates is required.

Make sure to obtain approval from your entire dissertation committee prior to the online submission of the milestone.

You must be currently enrolled in dissertation credits to submit this milestone.

It is your responsibility to monitor and ensure that your milestone is received at UGS in a timely manner.

---

Proceed to Dissertation Activity Guide

---

**Section I**

- Review information
- Enter your Expected Graduation term by clicking on magnifying glass to select the term.
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your milestone. Do not initiate your milestone until the completion of your committee update(s).
Section II

- Review and sign off on the Publishing & Embargo Options
  - Make sure to indicate if an embargo is required due to a pending patent or copyright issue by selecting Yes or No from the dropdown menu

Section III

- Review and sign Student Agreement
  - Optional: ProQuest – If you would like your dissertation available via ProQuest, review the ProQuest Terms at https://library.fiu.edu/c.php?g=159937&p=1049218.

Section IV

- Required attachments in PDF or Word format:
  - Full version of your Curriculum Vitae (CV). For SACS accreditation purposes, this version must include your contact information. Note that this version is different from the 2-page VITAE in your dissertation.

- Required for Ph.D. candidates only
  - Certificate of Completion from Survey of Earned Doctorates

- If applicable
  - Copyright Permission Documents

➢ Save OR Submit

- Once all information is confirmed and you are ready to submit, click the Submit button.
- If you are not ready to submit, click the Save button.
4. How to Upload Documents to Your Online Dissertation Milestones

To upload your file(s), click the **Select a File** button

➢ Note that the maximum file size is 25MB. If your file is larger, make sure to compress it.

Once you retrieve your file(s) from your Device, click the **Upload** button to add your document(s) to the milestone.
As confirmation that your files were successfully uploaded, an “Upload Complete” message will appear.

To exit the File Attachments box, click the Done button.

If, by any chance, any files were uploaded in error, you can substitute with the correct one by clicking the Replace File button to remove the previously uploaded file and add a new one.

To substitute any files, click Replace File.
5. Appendices

A. Program for Doctoral Degree and Application for Candidacy
B. Appointment of Dissertation Committee
C. Doctoral Dissertation Proposal
D. Preliminary Approval of Dissertation and Request for Oral Defense
E. Final Electronic Dissertation Approval
Appendix A

Program for Doctoral Degree and Application for Candidacy

Status Bar
Approval Status: Not Submitted
Previous Approver Comments:

Section I - Doctoral Student Information

Name: [Information]
Primary Phone: [Information]
Academic Program: [Information]
Academic Plan: [Information]
Total Graduate Credits Completed: [Information]
Cumulative GPA: [Information]

Completed Graduate Degrees:

Degree Major Degree Date Institution

Section II - Dissertation Proposal

Does your program require the proposal as part of candidacy? [ ]

Currently, these are the doctoral programs in which the dissertation proposal is part of candidacy: Biochemistry, Biomedical Sciences, Chemistry, Earth Systems Science, Global and Sociocultural Studies, and Physics.

Section III - Coursework

Courses included in your doctoral program:

<table>
<thead>
<tr>
<th>Term</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Term 2018</td>
<td>ECL-6797</td>
<td>Network Security</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2018</td>
<td>ECL-6931</td>
<td>Special Topics</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2019</td>
<td>ONT-6154</td>
<td>Adv IT Applied Mgmt</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2019</td>
<td>ECL-4865</td>
<td>Adv Middleware Design</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2019</td>
<td>ECL-4865</td>
<td>Individual Work</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer Term 2020</td>
<td>ECL-5279</td>
<td>IS Cyber and IDS</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer Term 2020</td>
<td>ECL-5511</td>
<td>Cyber Security</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2020</td>
<td>ECL-5513</td>
<td>Neural Networks</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2020</td>
<td>ECL-4865</td>
<td>Individual Work</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2020</td>
<td>ECL-4001</td>
<td>Special Topics</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2021</td>
<td>COT-6643</td>
<td>Opt. Com. Th. &amp; Appl.</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2021</td>
<td>ECL-5512</td>
<td>Adv In-Neural Nets</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2021</td>
<td>ECL-5505</td>
<td>Individual Work</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer Term 2021</td>
<td>ECL-5505</td>
<td>Individual Work</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer Term 2021</td>
<td>ECL-4931</td>
<td>Special Topics</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2021</td>
<td>ECL-5543</td>
<td>Resident Signal Proc.</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2021</td>
<td>ECL-4861</td>
<td>Fuzzy Systems Design</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall Term 2021</td>
<td>ECL-4861</td>
<td>Individual Work</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2022</td>
<td>ECL-5711</td>
<td>Adv Sys. Theory</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring Term 2022</td>
<td>ECL-7910</td>
<td>Advanced Research</td>
<td>3.00</td>
</tr>
</tbody>
</table>

Total Credit Hours at 9000 Level: [Information]
Total Credit Hours at 8000 Level: [Information]
Credit Hours at 7000 Level: [Information]

Check box to confirm that the transfer course credits listed are accurate and complete. (If NOT correct, you must contact your Department to make any necessary updates.)

Section IV - Comprehensive Examinations

Does your doctoral program require Language/Skills Requirements? [ ]
Appendix B.

**Appointment of Dissertation Committee**

**Status Bar**

Approval Status: Not Submitted

Previous Approver Comments:

**Instructions**

All dissertation committee members are appointed by the Dean of the University Graduate School on the recommendation of the unit. The committee is comprised of at least four members. At least two of the four must be from the academic department offering the degree. At least one must be from another academic department at FIU. The fourth member may be: 1) from the academic department offering the degree, 2) from another academic department at FIU, 3) from outside the institution who has been reviewed and approved by the academic department and the University Graduate School. All FIU faculty who are members of the dissertation committee must be members of the Graduate Faculty.

**Section I - Doctoral Student Information**

- **Name:** [Redacted]
- **Primary Phone:** 555-555-5555
- **College:** Geovis Sch of Inf & Pub Aff
- **Admit Term into Doctoral Degree:** Spring Term 2024
- **Cumulative GPA:** 4
- **Total Graduate Credits Completed:** 6.00

**Dissertation Topic:**

Enter your proposed dissertation topic.

**Section II - Proposed Dissertation Committee**

<table>
<thead>
<tr>
<th>Role</th>
<th>Faculty Name</th>
<th>Email</th>
<th>Primary Acad Org</th>
<th>Graduate Faculty</th>
<th>Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Major Professor</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>2</td>
<td>Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Section III - Attachments**

<table>
<thead>
<tr>
<th>Attachment Type</th>
<th>Attachment Type</th>
<th>File Name</th>
<th>Upload File</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Abstract</td>
<td>250-Word Abstract of your proposed research project</td>
<td>Select a File</td>
</tr>
</tbody>
</table>
Appendix C.

Doctoral Dissertation Proposal

⚠️ Status Bar

Approval Status: View Only
Previous Approver Comments:

⚠️ Instructions

If applicable, prior to filing the proposal, the dissertation committee should meet with the student for an oral defense of the proposal. The proposal must be accepted by the UGS at least three semesters prior to graduation. It is understood that the dissertation may evolve in directions quite different from the dissertation proposal, and that the proposal is not intended to restrict the normal development of a research project. The dissertation proposal is in no way a contract between the University and the student. Depending on the outcome of the research, the dissertation may require substantially more work than anticipated at the stage of the dissertation proposal. The termination of a line of research and the adoption of a substantially new dissertation project will require the oral defense of a new proposal and approval of the proposal by the UGS.

⚠️ Section I - Doctoral Student Information

Panther ID: [Redacted]
Email: cststuser@fiu.edu
College: Green Sch of Intl & Public Aff
Admit Term into Doctoral Degree: Fall Term 2019

Name: [Redacted]
Primary Phone: 555/555-5555
Academic Program: Green Sch of Intl & Public Aff
Academic Plan: ECON:PHD
Cumulative GPA: 3.65

Total Graduate Credits Completed: 58.00

Dissertation Title:
Enter your dissertation title here

Dissertation Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
</tr>
</thead>
</table>

⚠️ Section II - Attachments

Please select option(s) below regarding additional attachments:

- No human, invertebrate or vertebrate animal subjects
- Institutional Animal Care and Use Committee Approval
- Institutional Review Board Approval
- Institutional Biosafety Committee Approval

Attachment Type

1. Abbreviated proposal (5 page maximum plus references)
2. Copy of Responsible Conduct of Research (RCR) Completion Report
Appendix D.

Preliminary Approval of Dissertation and Request for Oral Defense

Status Bar
Approval Status: View Only
Previous Approver Comments:

Instructions
This form must be submitted to the UGS at least 3 weeks before the proposed date of the defense or the UGS filing deadline, whichever date is earlier. The final examination committee will consist of all members of the dissertation committee and any other members of the Graduate Faculty as may be appointed by the Dean of the UGS.

Section I - Doctoral Student Information

Panthier ID: [Redacted]
Email: cdtsueg@fiu.edu
College: Green Sch of Intl & Public Aff
Admit Term into Doctoral Degree: Spring Term 2024
Cumulative GPA: 4

Name: [Redacted]
Primary Phone: 555/555-5555
Academic Program: Green Sch of Intl & Public Aff
Academic Plan: FA/PHD
Total Graduate Credits Completed: 6.00

Dissertation Title:
Enter your dissertation title here

Dissertation Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
</tr>
</thead>
<tbody>
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Section II - Proposed Location, Date & Time

Campus Name: [Redacted]
Building Name: [Redacted]
Room: [Redacted]

Date: mm/dd/yyyy
Time: [Redacted]

Additional Location Information:
Enter any additional information related to this location

Section III - Attachments

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<th>File Name</th>
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<tbody>
<tr>
<td>1</td>
<td>Defense announcement</td>
</tr>
<tr>
<td>2</td>
<td>Dissertation draft</td>
</tr>
<tr>
<td>3</td>
<td>Theses &amp; Report (provided to student by major professor)</td>
</tr>
</tbody>
</table>

Students' major professors are to run the Theses & Report, which must be reviewed in conjunction with the student and the entire dissertation committee prior to the submission of the student’s Request for Oral Defense. Additionally, by signing the student's Request for Oral Defense, faculty attest that the student's work is original. By approving the student's Request for Oral Defense, the faculty affirms that they have read the dissertation and find it provisionally acceptable, and that its defense announcement is an abstract of it.

NOTE: The dissertation manuscript must conform to the University's formatting standards. Be advised that the attached dissertation draft will undergo a mandatory formatting review by UGS.
Final Electronic Dissertation Approval

Section I - Doctoral Student Information

Panther ID: 
Email: csl326@fiu.edu
College: Green Sch of Intl & Pub Aff
Entry Term into Doctoral: Fall Term 2019
Expected Graduation Term: 
Name: 
Primary Phone: 555-555-5555
Academic Program: Green Sch of Intl & Pub Aff
Academic Plan: ECON Ph.D
Cumulative GPA: 3.65

Dissertation Title:
Enter your dissertation title here

Dissertation Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
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</table>

Section II - Publishing & Embargo Options

☐ We agree that the above-mentioned document be placed in the ETD archive with the following publishing and/or embargo options:

Emargo Options
Note: An embargo should only be selected for pending patents or for copyright agreements with third parties. An embargo will restrict access worldwide (including FIU campuses).

Do you require an embargo due to a pending patent or copyright issues?

Section III - Student Agreement

☐ I hereby certify that:
• If appropriate, I have obtained and attached a written permission statement from the owners of each third party copyrighted matter to be included in my dissertation allowing distribution as specified below.
• The version I submitted is the same as that approved by my advisory committee.

I hereby grant to Florida International University and its agents the non-exclusive license to archive and make accessible, under the conditions specified below, my dissertation, in whole or in part in all forms of media, now or hereafter known.

I retain all other ownership rights to the copyright of the dissertation including the right to use in future works (such as articles or books) all or part of this dissertation.

Section IV - Attachments

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<tbody>
<tr>
<td>1 Full version of CV (including contact information)</td>
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<tr>
<td>2 Certificate of Completion from Survey of Earned Doctorates (Ph.D. only)</td>
</tr>
<tr>
<td>3 If applicable, Copyright Permission Documents</td>
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