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1. How to Access Online Dissertation Milestones

Step 1 – Login to https://my.fiu.edu/ and select your Student Environment

Step 2 – Select the Tasks tile
Step 3 – Navigate to the To Do List section

![To Do List section](image)

Step 4 – Click on any of the Pending Milestones you wish to initiate. To begin your submission, click on the button labeled Proceed to Dissertation Activity Guide

![Proceed to Dissertation Activity Guide](image)

A. IMPORTANT CLARIFICATIONS

1. Keeping Track
   ✓ It is the student’s responsibility to ensure that completed dissertation milestones are received by UGS on a timely manner. For a smooth degree completion, doctoral students must meet all deadlines and requirements. For UGS deadlines please refer to https://gradschool.fiu.edu/calendar-deadlines/.
   ✓ Graduate students must also meet their academic department and college deadlines. Be sure to consult with your committee, academic department and college, as they may have their own internal deadlines.

2. Online Dissertation Milestones Deadlines Chart
   ✓ Refer to https://gradschool.fiu.edu/calendar-deadlines/ for UGS deadlines, and see chart below
### MILESTONE | DUE AT UGS
--- | ---
Doctoral Degree and Application for Candidacy | Five business days before the first day of classes in the term in which dissertation credits enrollment will commence
Dissertation Committee | FOUR semesters before the anticipated graduation term
Dissertation Proposal | THREE semesters before the anticipated graduation term
Preliminary Approval and Request for Oral Defense | THREE weeks before the proposed defense date or by the deadline (whichever is earlier)
Final Electronic Dissertation Approval | Refer to the last day to submit on UGS website deadlines

3. **Pending**
   ✓ Only those Milestones listed as **Pending** can be initiated.

4. **Approved Dissertation forms PRIOR to Online Dissertation Milestones—Activity Guide**
   ✓ The dissertation milestone(s) form(s) already on file at UGS, PRIOR to the Online Dissertation Milestones, are shown as **Approved**. These approved dissertation milestones are grayed out on the Activity Guide environment, and their status is reflected as **View Only**.

5. **Annual Student Evaluation and Mentoring Plan**
   ✓ Annual Student Evaluation and Mentoring Plan – These are listed under your Tasks tile, and under your To Do List. However, these are not located within the Activity Guide. These will remain in their own Campus Solutions environment. In the future, annual evaluations will migrate to the Activity Guide environment.

6. **Appointment of Revised Dissertation Committee**
   ✓ Appointment of Revised Dissertation Committees will be integrated to the Online Dissertation Milestones - Activity Guide in Phase 2. At this time, please retrieve a PDF form directly from the UGS website [https://gradschool.fiu.edu/students/#studentforms](https://gradschool.fiu.edu/students/#studentforms).

7. **Graduate Enrollment and Good Academic Standing**
   ✓ Graduate enrollment is required for submission of any Dissertation Milestone. Furthermore, good academic standing is required. Hence, at least a 3.00 cumulative GPA is required for submission of any Dissertation Milestone.
8. **Status Bar**

✓ Note that each dissertation milestone will have its status reflected at the top of the page. Samples below.

**SAMPLE 1** – Only to see information, cannot initiate

- **Status Bar**
  - Approval Status: View Only
  - Previous Approver Comments:

**SAMPLE 2** – Can initiate for submission or saving

- **Status Bar**
  - Approval Status: Not Submitted
  - Previous Approver Comments:

**SAMPLE 3** – Approvals in progress for Major Professors, Committee Members, Graduate Program Directors, Deans, or UGS accordingly.

- **Status Bar**
  - Approval Status: Pending Committee Members
  - Previous Approver Comments:
2. How to Navigate Online Dissertation Milestones

1. To move across all Milestones, click on **Previous** or **Next**, located at the top right side of the page.

2. To open the Activity Guide Navigation Area and access the index of all Milestones click the blue box located on the left side of the page.

Moreover, this will open the Activity Guide below on the left side of the page. You can either access each Milestone form individually, or you can use the **Previous** or **Next** buttons at the top of the page to move across Dissertation Milestones.
3. Click on Exit, to exit or
4. Click on Next, to go to the next milestone or
5. Click on Previous, to go to previous milestones or
6. Click on Home, to go to your Environment Main Menu
3. Online Dissertation Milestones Submission Instructions and Document Requirements

A. INTRODUCTION

It is important to read the instructions listed at the top of each dissertation milestone. This will ensure a smooth submission of your dissertation milestone(s) to your academic department, college, and the UGS.

B. Program for Doctoral Degree and Application for Candidacy

<table>
<thead>
<tr>
<th>Task Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>App for Candidacy - Pending</strong></td>
</tr>
<tr>
<td>Academic Career</td>
</tr>
<tr>
<td>Career Number</td>
</tr>
<tr>
<td>Status</td>
</tr>
</tbody>
</table>

This form is required for doctoral candidacy and should be submitted BEFORE registering in dissertation credits.

This form may or may not be submitted together with form Dissertation Proposal. Please check with your academic unit.

To submit this form, you must be currently enrolled.

Proceed to Dissertation Activity Guide

Section I
- Review information.
- Previous graduate degree(s) information submitted during the initial admission process is automatically populated.
- If your graduate degree(s) is not populated, you can enter the pertinent information in the field boxes.
Section II
- Select Yes or No from the dropdown menu to indicate whether a dissertation proposal is required for candidacy. You will see a list of programs that require a proposal as part of candidacy under the dropdown menu.

Section III
- Review coursework.
- Transfer credits that are part of your program of studies will be reflected in the Internal Transfer (Completed at FIU) or External Transfers (Completed outside of FIU). Typically, these are posted in your FIU records at the beginning of your doctoral career.
- If, by any chance, transfer credits are needed but are not yet reflected in this section, do not submit your candidacy. You must contact your academic department to update the transfer of credits on your FIU records. Note that your academic department will work with the Office of the Registrar to update the information in your FIU records.
- If you do not have any transfer of credits as part of your program of studies, you will find the transfer section blank. Please check the box to confirm that you do not have any transfer of credits.

Section IV
- Enter your comprehensive examination discipline (i.e. name of examination) information, grade, and date in which this was completed.
- Select Yes or No from the dropdown menu to indicate whether your program includes any other candidacy requirement, such as Language or Skills. If you select Yes, a box will appear so that you can complete the information. See below:

Does your doctoral program require Language/Skills Requirements? Yes

Requirements | Grade | Date
---|---|---

➢ Save OR Submit

- Once all information is confirmed, and you are ready to submit, click the Submit button.
- If you are not ready to submit, click the Save button.
C. Appointment of Dissertation Committee

Task Details

Diss Committee - Pending

Academic Career  Graduate
Career Number  0
Status  Notified

This form is required to appoint a Dissertation Committee and should be submitted by no later than 4 semesters before your anticipated graduation semester.

To submit this form, you must be currently enrolled.

Proceed to Dissertation Activity Guide

Section I

- Review information.
- Enter your Dissertation Topic.

Section II

- Make sure the composition of your committee meets the University’s minimum requirements.
- Click on the magnifying glass to search for your committee members by first and last name.

*Faculty Name

Search for: Faculty Name
\* Search Criteria

Cancel  Lookup

Search  Clear
• Enter their expertise in relation to your proposed research project, and once done, click Done.

  Clearly explain how the expertise will contribute to your proposed research project

• To facilitate your submission, the dropdown menu already includes a typical dissertation committee that consist of four members, including a major professor.
• Using the dropdown menu with the appropriate role, note that you can update your committee accordingly.
• By clicking on the plus sign, you can enter additional members.
• If you have two major professors, they are both considered co-major professors.

Section III
• Attach a 250-Word Abstract of your proposed research project.
  You must include a summary of your proposed research project in a Word or PDF file (Approximately a one page, double-spaced document).

  ➢ Save OR Submit
  • Once all information has been entered and confirmed and you are ready to submit, click the Submit button.
  • If you are not ready to submit, click the Save button.

1. Non-FIU Committee Members
• Please note that Non-FIU committee members will require additional processing time. The University’s HR department requires Panther IDs and IT credentials for any person not affiliated with FIU. Therefore, UGS must work with both FIU Human Resources and the FIU Division of Information Technology to obtain login credentials for non-FIU committee members. Once available, the UGS will email it to Non-FIU committee members.

• Be advised that the IT credentials provided for Non-FIU committee members (for annual evaluation login) PRIOR to this Online Dissertation Milestone project remain the same.

  ➢ To include a Non-FIU committee member, do so under Section II.
1. Under the dropdown menu, choose the role labeled Member, Non-FIU

2. A prompt with a set of instructions will follow. The prompt will ask to enter the Non-FIU information as follows:

   a) Enter the name in the Last Name, First Name format,
   b) Enter email address will follow
   c) The message will include a reminder that a Curriculum Vitae (CV) as a well as a Commitment form for the Non-FIU member must be uploaded.

   Instructions for Non-FIU committee member
   Please enter full name in Last Name, First Name format and valid email address. Also, please make sure you attach a Curriculum Vitae as well as a Commitment Form for each Non-FIU member below.

   OK

3. Make sure to enter the name in the Last Name, First Name format and correct email address

4. Under Section III, the attachments section will automatically include the Curriculum Vitae (CV) as well as the Commitment Form requirements.

5. Do retrieve the Commitment Form from our UGS website, at [https://gradschool.fiu.edu/students/#studentforms](https://gradschool.fiu.edu/students/#studentforms), for your Non-FIU member to complete it.

6. After submission, the Status Bar will be updated to Pending Non-FIU Member.

   Status Bar

   Approval Status: Pending Non-FIU Member

As noted above, the appointment of non-FIU committee members does require additional processing time. The UGS will request all necessary login credentials such as
PID and the access to Campus Solutions directly to the FIU Division of Information Technology. Once they provide these approvals and access, the workflow approvals of your appointment of dissertation committee will continue. Furthermore, the UGS will email IT credentials to Non-FIU committee members.

D. Doctoral Dissertation Proposal

Task Details

Diss Proposal - Pending

<table>
<thead>
<tr>
<th>Academic Career</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Number</td>
<td>0</td>
</tr>
<tr>
<td>Status</td>
<td>Notified</td>
</tr>
</tbody>
</table>

This form is required to establish a dissertation proposal and should be submitted at least THREE semesters before your anticipated graduation semester.

To submit this form, you must be currently enrolled.

Proceed to Dissertation Activity Guide

Section I

- Review information
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your proposal milestone. Do not initiate your proposal milestone until the completion of your committee update(s).

Section II

- Required attachments in PDF or Word format:
o If any research approvals such as IRB/IACUC/IBC are part of your research, the approval memos must be uploaded. Be sure to select the pertinent option(s).
  ➢ Dissertation research that involves human subjects requires IRB memo approval.
  ➢ Dissertation research that involves invertebrate or vertebrate animal research requires IACUC memo approval.
  ➢ Dissertation research that involves recombinant DNA requires IBC memo approval.

o Abbreviated 5-page proposal in a Word or PDF file. Note that the proposal is a 5-page maximum PLUS your references, if references are included as part of your proposal.

o Copy of your Responsible Conduct of Research (RCR) Completion Report

➢ For information about RCR training requirements and training, visit the Office of Research Integrity at https://research.fiu.edu/rcr/.
E. Preliminary Approval of Dissertation and Request for Oral Defense

**Task Details**

**Diss Req Oral Defnse - Pending**

Academic Career: Graduate  
Career Number: 0  
Status: Notified

This form is required to defend a dissertation and should be submitted at least THREE weeks before the dissertation defense or by the UGS deadline (whichever date is the earliest).

To submit this form, you must be currently enrolled.

[Proceed to Dissertation Activity Guide]

**Section I**

- Review information
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your proposal milestone. Do not initiate your proposal milestone until the completion of your committee update(s).

**Section II**

- Enter the Location (must be on University campuses), Date, and Time of your Oral Defense
- If any of your committee members are participating remotely, enter remote links (i.e. Zoom link) under Additional Location Information.

**Section III**

- Required attachments in PDF or Word format:  
  - Defense Announcement
  - *Dissertation Draft (25MB file maximum)
*This dissertation version should be the latest version as approved by your major professor and/or dissertation committee. It is for content-only. Note that you will be uploading this same version to Digital Commons for formatting review purposes only.

- Optional attachment
  - Turnitin Similarity Report

*As part of our commitment to foster a culture of research integrity, we encourage our faculty mentors to check the originality of the work produced by their graduate students. To aid in this effort, we are currently using Turnitin, which is a web-based tool that checks for originality in a written work.

As part of the Preliminary Approval of Dissertation and Request for Oral Defense, we encourage major professors to run a similarity report; otherwise, the UGS will contact major professors and their student(s) so we can run the report on their behalf.

➢ Save OR Submit

- Once all information is confirmed and you are ready to submit, click the **Submit** button.
- If you are not ready to submit, click the **Save** button.
Section I

- Review information
- Enter your Expected Graduation term by clicking on magnifying glass to select the term.
- Enter your Dissertation Title
- Confirm that your entire dissertation committee is listed correctly. If not, you must update your committee with UGS before submitting your proposal milestone. Do not initiate your proposal milestone until the completion of your committee update(s).

Section II

- Review and sign off on the Publishing & Embargo Options
  - Make sure to indicate if an embargo is required due to a pending patent or copyright issue by selecting Yes or No from the dropdown menu

Section III

- Review and sign Student Agreement
  - Optional: ProQuest – If you would like your dissertation available via ProQuest, review the ProQuest Terms at https://library.fiu.edu/c.php?g=159937&p=1049218.

Section IV

- Required attachments in PDF or Word format:
o Full version of your Curriculum Vitae (CV). For SACS accreditation purposes, this version must include your contact information. Note that this version is different from the 2-page VITAE in your dissertation.

- Required for Ph.D. candidates only
  o Certificate of Completion from Survey of Earned Doctorates
- If applicable
  o Copyright Permission Documents

➢ Save OR Submit

- Once all information is confirmed and you are ready to submit, click the Submit button.
- If you are not ready to submit, click the Save button.
4. How to Upload Documents to Your Online Dissertation Milestones

To upload your file(s), click the **Select a File** button

- Note that the maximum file size is 25MB

Once you retrieve your file(s) from your Device, click the **Upload** button to add your document(s) to the milestone
➢ As confirmation that your files were successfully uploaded, an “Upload Complete” message will appear.

➢ To exit the File Attachments box, click the Done button.

➢ If, by any chance, any files were uploaded in error, you can substitute with the correct one by clicking the Replace File button to remove the previously uploaded file and add a new one.
5. Appendices

A. Program for Doctoral Degree and Application for Candidacy
B. Appointment of Dissertation Committee
C. Doctoral Dissertation Proposal
D. Preliminary Approval of Dissertation and Request for Oral Defense
E. Final Electronic Dissertation Approval
Program for Doctoral Degree and Application for Candidacy

Section I - Doctoral Student Information

Name: [Redacted]
Primary Phone: [Redacted]
Academic Program: Engineering
Academic Plan: EE-PhD
Total Graduate Credits Completed: 46.00

Completed Graduate Degrees

Degree Major Degree Date Institution

Section II - Dissertation Proposal

Does your program require the proposal as part of candidacy? [Yes/No]

Currently, these are the doctoral programs in which the dissertation proposal is part of candidacy: Biotechnology, Biomedical Sciences, Chemistry, Earth Systems, Science, Global and Bio-cultural Studies, and Physics.

Section III - Coursework

Course included in your doctoral program:

<table>
<thead>
<tr>
<th>Term</th>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2018</td>
<td>ECE-6797</td>
<td>Network Security</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>ECE-6931</td>
<td>Special Topics</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring 2019</td>
<td>COT-6154</td>
<td>Adv. I&amp;O Applied SFL</td>
<td>3.00</td>
</tr>
<tr>
<td>Spring 2019</td>
<td>ESE-4865</td>
<td>Adv. Multimedia Eng</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer 2019</td>
<td>ESE-5270</td>
<td>IS/ Cyber and ICDs</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer 2019</td>
<td>ESE-6170</td>
<td>CPS SEC</td>
<td>3.00</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>ESE-5913</td>
<td>Neural Networks</td>
<td>B+</td>
</tr>
<tr>
<td>Fall 2020</td>
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<td>Individual Work</td>
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<td>Special Topics</td>
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<tr>
<td>Spring 2021</td>
<td>COT-6443</td>
<td>Opt. Com. Th. &amp; Appl</td>
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</tr>
<tr>
<td>Spring 2021</td>
<td>ESE-6912</td>
<td>Adv. In-Human fields</td>
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<td>Spring 2021</td>
<td>ESE-6965</td>
<td>Individual Work</td>
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<td>Fall 2021</td>
<td>ESE-6961</td>
<td>Fusion System Design</td>
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<td>Individual Work</td>
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<td>Spring 2022</td>
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<tr>
<td>Spring 2022</td>
<td>ESE-7910</td>
<td>Advanced Research</td>
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Credit hours at 5000 Level: 15
Credit hours at 6000 Level: 42
Credit hours at 7000 Level: 0

Total Career Course Credits: 66

Section IV - Comprehensive Examinations

Examinations

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Grade</th>
<th>Date</th>
</tr>
</thead>
</table>

Does your doctoral program require Language/Skills Requirements? [Yes/No]
Appendix B.

Appointment of Dissertation Committee

Instructions

All dissertation committee members are appointed by the Dean of the University Graduate School on the recommendation of the unit. The committee is comprised of at least four members. At least two of the four must be from the academic department offering the degree. At least one must be from another academic department at FIU. The fourth member may be: 1) from the academic department offering the degree, 2) from another academic department at FIU, 3) from outside the institution who has been reviewed and approved by the academic department and the University Graduate School. All FIU faculty who are members of the dissertation committee must be members of the Graduate Faculty, and the major professor/co-major professors must hold Dissertation Advisor Status (DAS).

Section I - Doctoral Student Information

Panther ID: [Redacted]
Email: [Redacted]
Admit Term into Doctoral Degree: Fall Term 2021
Cumulative GPA: 4

College: College of Engineering
Primary Phone: 555-555-5555
Academic Program: Engineering
Academic Plan: BIOMEG PHD

Total Graduate Credits Completed: 600

Dissertation Topic:
Enter your proposed dissertation topic:

Section II - Proposed Dissertation Committee

<table>
<thead>
<tr>
<th>Role</th>
<th>Faculty Name</th>
<th>Email</th>
<th>Primary Acad Org</th>
<th>Grad/DAS Faculty</th>
<th>Tenure Status</th>
<th>Expertise</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Major Professor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Member</td>
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</table>

Section III - Attachments

<table>
<thead>
<tr>
<th>Attachment Type</th>
<th>File Name</th>
<th>Upload File</th>
</tr>
</thead>
<tbody>
<tr>
<td>250-Word Abstract of your proposed research project</td>
<td></td>
<td>Select a File</td>
</tr>
</tbody>
</table>
Appendix C.

Doctoral Dissertation Proposal

**Status Bar**

Approval Status: View Only

Previous Approver Comments:

**Instructions**

If applicable, prior to filing the proposal, the dissertation committee should meet with the student for an oral defense of the proposal. The proposal must be accepted by the UGS at least three semesters prior to graduation. It is understood that the dissertation may evolve in directions quite different from the dissertation proposal, and that the proposal is not intended to restrict the normal development of a research project. The dissertation proposal is in no way a contract between the University and the student. Depending on the outcome of the research, the dissertation may require substantially more work than anticipated at the stage of the dissertation proposal. The termination of a line of research and the adoption of a substantially new dissertation project will require the oral defense of a new proposal and approval of the proposal by the UGS.

**Section I - Doctoral Student Information**

- Panther ID: [Redacted]
- Email: csttuser@fiu.edu
- College: Green Sch of Intl & Public Aff
- Admit Term into Doctoral Degree: Fall Term 2019

**Total Graduate Credits Completed:** 58.00

**Dissertation Title:**

Enter your dissertation title here

**Dissertation Committee**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
</tr>
</thead>
</table>

**Section II - Attachments**

Please select option(s) below regarding additional attachments:

- No human, invertebrate or vertebrate animal subjects
- Institutional Animal Care and Use Committee Approval
- Institutional Review Board Approval
- Institutional Biosafety Committee Approval

**Attachment Type**

1. Abbreviated proposal (5 page maximum plus references)
2. Copy of Responsible Conduct of Research (RCR) Completion Report

Page 25 of 27
Preliminary Approval of Dissertation and Request for Oral Defense

**Status Bar**

Approval Status: View Only

Previous Approver Comments:

**Instructions**

This form must be submitted to the UGS at least 3 weeks before the proposed date of the defense or the UGS filing deadline, whichever date is earlier. The final examination committee will consist of all members of the dissertation committee and any other members of the Graduate Faculty as may be appointed by the Dean of the UGS.

**Section I - Doctoral Student Information**

<table>
<thead>
<tr>
<th>Panther ID</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Email</th>
<th>Primary Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:catstuen@fiu.edu">catstuen@fiu.edu</a></td>
<td>555/555-5555</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College</th>
<th>Academic Program</th>
<th>Academic Plan</th>
<th>Total Graduate Credits Completed</th>
</tr>
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<tbody>
<tr>
<td>Green Sch of Int &amp; Pub Aff</td>
<td>Green Sch of Int &amp; Public Aff</td>
<td>ECON/PhD</td>
<td>58.00</td>
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</tbody>
</table>

Admit Term into Doctoral Degree: Fall Term 2019

Cumulative GPA: 3.65

Dissertation Title:

Enter your dissertation title here

Make sure your committee below if correct. If not correct, you must update your committee with UGS first before submitting this milestone.

Dissertation Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

1 row

**Section II - Proposed Location, Date & Time**

<table>
<thead>
<tr>
<th>Campus Name</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td></td>
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<table>
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<th>Building Name</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Additional Location Information:

Enter any additional information related to this location

**Section III - Attachments**

<table>
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<tr>
<th>Attachment Type</th>
<th>File Name</th>
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<tr>
<td>1</td>
<td>Defense announcement</td>
</tr>
<tr>
<td>2</td>
<td>Dissertation draft</td>
</tr>
<tr>
<td>3</td>
<td>Turnitin Similarity Report (Optional)</td>
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</table>

We encourage students' major professors to run a similarity report; otherwise, we will contact them and their student(s) so we can run the report on their behalf. Besides this similarity report, by signing on the Request for Oral Defense, faculty do attest that the students' work is original.

**PLEASE NOTE:** Upon submission of your Request for Oral Defense to UGS, instructions will be emailed to you to upload your dissertation for mandatory formatting review to Digital Commons.
Final Electronic Dissertation Approval

**Section I - Doctoral Student Information**

- **Panther ID:** [Redacted]
- **Email:** csitulsen@fiu.edu
- **College:** Green Sch of Intl & Public Aff
- **Entry Term into Doctoral:** Fall Term 2019
- **Expected Graduation Term:** [Redacted]

**Name:** [Redacted]
- **Primary Phone:** 555-555-5555
- **Academic Program:** Green Sch of Intl & Public Aff
- **Academic Plan:** ECON PhD
- **Cumulative GPA:** 3.65

**Dissertation Title:**
Enter your dissertation title here

**Dissertation Committee**

<table>
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<tr>
<th>Name</th>
<th>Department</th>
<th>Committee Role</th>
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1 row

**Section II - Publishing & Embargo Options**

- [ ] We agree that the above-mentioned document be placed in the ETD archive with the following publishing and/or embargo options:

**Embargo Options**

Note: An embargo should only be selected for pending patents or for copyright agreements with third parties. An embargo will restrict access worldwide (including FIU campuses).

Do you require an embargo due to a pending patent or copyright issue?
- [ ] Yes
- [ ] No

**Section III - Student Agreement**

- [ ] I hereby certify that
  - If appropriate, I have obtained and attached a written permission statement from the owners of each third party copyrighted matter to be included in my dissertation allowing distribution as specified below.
  - The version I submitted is the same as that approved by my advisory committee.

I hereby grant to Florida International University and its agents the non-exclusive license to archive and make accessible, under the conditions specified below, my dissertation, in whole or in part in all forms of media, now or hereafter known.

I retain all other ownership rights to the copyright of the dissertation including the right to use in future works (such as articles or books) all or part of this dissertation.

**ProQuest (optional)**

Optional: If you would like your dissertation available via ProQuest, which is a subscribed commercial database, click here, to review ProQuest terms.

- [ ] By checking this box, the University Graduate School will submit your dissertation (in full-text) to ProQuest's Dissertation & Theses Database. Any embargo that you wish to apply to your Digital Commons ETD will apply to the ProQuest submission.

**Section IV - Attachments**

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<tr>
<td>2</td>
<td>Certificate of Completion from Survey of Earned Doctorates (Ph.D. only)</td>
</tr>
<tr>
<td>3</td>
<td>If applicable, Copyright Permission Documents</td>
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