



# Faculty e-Newsletter

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TUESDAY, FEBRUARY 25, 2014

## Message from the Dean

UGS expects that all units pursue active recruitment of their applicants, not only to increase the number of graduate students, but also to improve the quality of our intake. Personal contact with potential and already committed applicants is the best strategy to guarantee a successful recruitment campaign. Faculty members should encourage prospective students of interest to submit and complete their applications as early as possible.

Graduate Program Directors and their Administrative Assistants should not wait until applicants are "referred" to their units to start reviewing files. The deadline for applications should not be the starting date for application review. Rather, programs should start running queries and collecting the materials available for each applicant at least three months prior to the application deadline. Either the Director or his/her Administrative Assistant should circulate a list of applicants, their qualifications, and interests on a regular basis to all faculty members within the unit so that the faculty can initiate direct communication with students of interest. It is also best practice to show interest in the applicants, informing them to provide the missing documents so they can be considered for admission and/or financial support. Should the unit decide to admit an applicant whose file has not yet been referred by UGS because of some missing credentials, the Director can contact the evaluator and request that the file be given priority and processed expeditiously.

Thank you,

## NEWS

### GSAW Scholarly Forum: Call for Faculty Judges

The Graduate-Professional Student Appreciation Week (GSAW) Scholarly Forum is a two-day event that provides graduate and professional students the opportunity to network and present their research to the FIU community. Grouped by similar research topics, oral and poster presentations will be judged by panels composed of faculty members. Recognition and monetary awards will be presented to the highest ranked presentations in each group. In unison with the Graduate and Professional Student Committee, the UGS is asking FIU graduate faculty members for help in serving as judges for the poster or oral competitions. If you are interested in serving as a judge, please contact Magnolia Hernández at [mehernan@fiu.edu](mailto:mehernan@fiu.edu) for more information. To learn more about GSAW and the many activities that will take place that week, please check out our GSAW promotional video [here](#) and feel free to share with your faculty, staff, and students!

### Doctoral Applications Increase

The number of applications to FIU's doctoral programs is experiencing a growth spurt for the coming 2014-15 academic year. Already for next year, the number of applications received has reached 2,465, close to a 22% increase over this year's total. The number will continue to increase with the spring 2015 application deadline still pending. The programs with the largest percentage increases are: Higher Education (110%), Modern Languages (71%), Global and Sociocultural Studies (67%), Public Health (38%) and Social Welfare (38%). The program with the largest increase in absolute numbers of applications is Physical Therapy, with 217 (33%).

### Request for Departmental Affiliation Form

To better assist the graduate non-degree seeking students, the UGS in unison with the office of the Registrar will now be asking for students and departments to submit an affiliation form. The form will replace the standard affiliation memo that departments and colleges had used in the past. Affiliation requests must be approved by the appropriate department and college and then sent to the UGS. The form can be found at: [http://gradschool.fiu.edu/documents/Affiliated\\_form.pdf](http://gradschool.fiu.edu/documents/Affiliated_form.pdf) and is effective spring 2014.

### FIU/UM Exchange Program

The FIU/UM exchange program provides FIU doctoral students, and students enrolled in the Latin American and Caribbean Studies Master's programs, with the opportunity to enroll in up to 6 graduate credits at UM that will help enhance the students' graduate academic experience. The deadline for students to apply for the Summer 2014 FIU/UM exchange program is **April 1st**. For additional information, please contact Magnolia Hernández at the UGS at [mehernan@fiu.edu](mailto:mehernan@fiu.edu) or (305) 348-1905. The application can be accessed by clicking [here](#).

### Graduate Faculty and DAS Applications Available

Complete Dissertation Advisor Status (DAS) and graduate faculty applications—including the departmental and college-level recommendations—are due at UGS by **March 15<sup>th</sup>**. We strongly recommend that all applications be submitted in a timely manner to your respective college/school dean, allotting for enough time (at least two weeks) for the application to be reviewed and assessed by your dean before it is submitted to UGS by the March 15<sup>th</sup> deadline. Applications received after March 15<sup>th</sup> will be automatically moved into the fall evaluation cycle. Instructions for graduate faculty status, DAS, and DAS renewal applications can be found by clicking [here](#). For questions about the process, please feel free to reach Ms. Irene Baquero at [ibaquero@fiu.edu](mailto:ibaquero@fiu.edu) or (305) 348-3342.

### Dissertation Research Fellowship Opportunity

Receive \$2,500 a month for up to three months for a residential fellowship at The American Philosophical Society Library in Philadelphia with collections on Caribbean History and slavery; science; exploration; Native American History and more. Collections are renowned for their depth and interdisciplinary strengths. The application deadline is March 3, 2014. For more information, please contact Karl Krupp, UGS External Funding Coordinator, at (305) 348-4211 or [k.krupp@fiu.edu](mailto:k.krupp@fiu.edu).

## Graduate Events

### RefWorks

Tuesday, February 25, 2014  
2:00–4:00 pm, GL 245

### APA Suggestions for Increasing Writing Clarity

Tuesday, February 25, 2014  
4:00–6:00 pm, ZEB 232

### Avoiding Plagiarism

Monday, March 3, 2014  
4:00–5:00 pm, BBC, HL 170

### GPSC Funding Workshop

Tuesday, March 4, 2014  
10:00 am, GC 314

### APA Guidelines for Avoiding Plagiarism: Quoting and Paraphrasing

Tuesday, March 18, 2014  
4:00 and 6:00 pm, ZEB 232

### Sleep and Wellness

Tuesday, March 25, 2014  
3:30–4:30 pm, PC 214

### Job Skills Workshop

Thursday, March 27, 2014  
6:00–8:00 pm, GC 230

### Graduate Student Appreciation Week (GSAW)

*Scholarly Forum*, March 31-April 1, CBC 232

*Graduate Student Social*, April 1, BBC campus

*Graduate Symposium*, April 2, MARC Pavilion

*Student Wellness Yoga*, April 2, MARC Pavilion

*Graduate Student Social*, April 3, Chili's Too

*Provost Awards Reception*, April 4, Frost Art Museum Café

For more **GSAW** updates, click [here](#).

For more **Graduate Events**, click [here](#).

## Important Deadlines

**Summer 2014 admissions and readmissions application deadline for domestic students entering Masters, Specialist and Certificate programs**  
Saturday, March 1st, 2014

### McNair Fellowship Deadline

Saturday, March 1, 2014

### D-5/M-3 Submission Deadline for Spring 2014 Graduation

Friday, March 7, 2014

### Deadline to Defend Thesis or Dissertations for Spring 2014 Graduation

Friday, March 28, 2014

### Latin American and Caribbean Fellowship Deadline

Tuesday, April 1st, 2014

### Final ETD Approval Form Deadline

Friday, April 18, 2014

### UGS Graduate Admissions Deadlines

Please click [here](#)

