



## UNIVERSITY GRADUATE SCHOOL

### **Presidential Fellowship Guidelines – Fall 2017**

The purpose of the Presidential Fellowships is to attract top-quality graduate students into doctoral degree programs at Florida International University. Students are awarded these Fellowships based on their potential to become outstanding scholars and future leaders in their disciplines.

Presidential Fellows receive a stipend of \$30,000 per twelve months for three years. The University Graduate School will provide the stipend for two of the three years and the unit is expected to provide the stipend for the remaining year. In addition, the UGS will provide a tuition fee waiver for 24 credits per year and health insurance for all 3 years of the fellowship.

During the two years of support from UGS, there are no teaching obligations on the part of the recipient. During the third year of support from the unit, the student is expected to have responsibilities consistent with the nature of the support, which may be either teaching or research assistantship.

#### **Evaluation Criteria:**

- Outstanding GPA
- Exceptional GRE or GMAT scores
- Other evidence of likelihood of outstanding future performance as a scholar
- Mentor's scholarly productivity and track record as an outstanding mentor to students and postdoctoral fellows. Part of the evidence will be obtained from the Annual Evaluation and Mentoring Plans submitted for previously advised students
- Excellent match between the student's research interest and the faculty's ongoing research program

#### **Minimum Eligibility:**

- GRE/GMAT: One of the two section scores, verbal and quantitative, meets or exceeds the 80<sup>th</sup> percentile, and the other score meets or exceeds the 60<sup>th</sup> percentile. Exceptional candidates will be considered; however, the lowest GRE score to be eligible is a 50<sup>th</sup> percentile.
- Undergraduate or graduate GPA is greater than or equal to 3.5.
- Student is not currently enrolled in doctoral programs at FIU.

## **Expectations:**

Presidential Fellows' time to receipt of degree will be at least one term less than the unit's average.

Presidential Awardees will have submitted at least one first-authored manuscript to a national peer-reviewed journal prior to graduation.

## **Conditions for Annual Continuation of Fellowship:**

Presidential Award recipients will be subject to an annual review of academic and scholarly progress. The unit must forward the annual review to the University Graduate School prior to renewal of the award. The recipient must enroll full time (9 credits in fall, 9 credits in spring, and 6 credits in summer) in the graduate program.

## **Nomination Procedure:**

Each doctoral degree-granting **program** may submit **unlimited nominations**. The programs *must* rank nominations. A nomination form is attached.

The unit must commit to the GA appointment equivalent to .50 FTE for one year at a minimum of \$30,000. Additional commitments made in the form of travel funds and/or research supplies will be viewed favorably by the evaluation committee.

Nomination form (attached) needs to be submitted with supporting documentation. **Submit completed electronic applications in a single pdf file/application to the UGS at [dudley@fiu.edu](mailto:dudley@fiu.edu). Hard copy submissions will not be accepted.**

## **Timeline:**

**Friday, February 10<sup>th</sup>, 2017**

Deadline for Graduate Program Director to submit completed electronic applications in a single pdf file/application in an email to [dudley@fiu.edu](mailto:dudley@fiu.edu)

**Monday, March 6<sup>th</sup> – March 10<sup>th</sup>, 2017**

Selection Committee meets to make award recommendations

**Friday, March 10<sup>th</sup>, 2017**

UGS notifies departments of awards and sends official letter to recipients

## **Supporting documentation:**

1. A cover letter from the Graduate Program Director providing a justification for giving an award to this nominee. It should also include a list of publications for each Presidential recipient for the past 5 years (include pdf file of the page where fellowship was acknowledged).
2. A letter from the proposed mentor. This letter should describe the mentor's research interests and qualifications, including his/her record of obtaining external award

funding as well as a short narrative of previous mentoring experience (include the names of current and previously mentored graduate students, time to completion, research/academic productivity, and source of support for each).

3. Statement from the student describing any prior research and plans for future research.
4. Up to three letters of recommendation. If soliciting letters specifically for this application, please ask references to indicate if the student is in the top 1%, 5% or 10% of all students recommended for graduate school. If the letter of recommendation comes via e-mail, please print out the e-mail message with the header showing the attached file.

## 2017 Presidential Fellowship Application Form

|  |  |                            |                                    |                     |                    |                                |                     |
|--|--|----------------------------|------------------------------------|---------------------|--------------------|--------------------------------|---------------------|
| <b>Nominee's Name (Last, First, Middle)</b>  |  | <b>Panther ID</b>          | <b>Department/School</b>           |                     |                    | <b>Nominee Ranking by Dept</b> |                     |
| <b>Nominee's Academic Performance</b><br>GPA Overall Undergraduate GPA _____<br>GPA in Undergrad Major coursework _____<br>GPA in Grad Coursework (if any) _____   |  |                            | <b>Test Percentile Scores</b>      | <b>GRE Verbal %</b> | <b>GRE Quant %</b> | <b>GMAT Verbal%</b>            | <b>GMAT Quant %</b> |
|  |  |                            | <b>Nominee's Percentile Scores</b> |                     |                    |                                |                     |
| <b>All Post-Secondary Education</b>  |  | <b>Dates of Attendance</b> |                                    | <b>Major</b>        |                    | <b>Degree and Year Earned</b>  |                     |
|  |  | <b>From</b>                | <b>To</b>                          |                     |                    |                                |                     |
| <b>Name of Institution</b>   |  |                            |                                    |                     |                    |                                |                     |
|  |  |                            |                                    |                     |                    |                                |                     |
|  |  |                            |                                    |                     |                    |                                |                     |
|  |  |                            |                                    |                     |                    |                                |                     |
| <b>Fellowship Nomination</b><br>UGS provides full funding for any two of the three years and the unit provides a 20-hour GA contract (0.5 FTE) for the third year at \$30,000. Please indicate which year the student will be supported by your unit on a 20-hour GA contract (0.5 FTE): _____ |  |                            |                                    |                     |                    |                                |                     |
| <b>Supplemental Unit Support</b><br>Please indicate the annual amount provided by the unit for research supplies, travel, etc. to the nominee (universities competing for these same students typically include such funds in their offer): \$ _____   |  |                            |                                    |                     |                    |                                |                     |
| <b>Endorsement</b> of the nomination indicates the unit's commitment to match UGS's support, such that the Fellow will receive a minimum stipend of \$30,000 for three years.  |  |                            |                                    |                     |                    |                                |                     |
| Chair Name: _____  |  | Signature: _____           |                                    |                     | Date: _____        |                                |                     |
| Please Print   |  |                            |                                    |                     |                    |                                |                     |