



UGS Provost Award for *Outstanding Graduate Program Director*

2017 Graduate Student Appreciation Week, March 27-March 31

Purpose

UGS is seeking nominations for the second annual Provost Award for Outstanding Graduate Program Director.

Nominations should be made by Department Chairs and should be in the form of a letter addressed to their College Associate Dean for Graduate Studies. The nomination letter should highlight the nominee's accomplishments and her/his contributions to the success of the program.

Associate Deans are asked to review nominations from their individual colleges and forward no more than two (2) from each college for consideration.

Nomination deadline

5:00pm on Friday, March 3, 2017

Criteria

Nominees will be evaluated on the basis of their role in the success of their graduate program.

Nominee's required Documentation

When submitting nominations to UGS, Associate Deans should include the following:

- Letter from the department chair describing the GPD's contributions to the program
- Endorsement statement from the Associate Dean

Award Amount

One award is available in the amount of \$2000.00. Recipients will be recognized at the Recognition Reception during Graduate Student Appreciation Week on Friday, March 31st at 4:00 pm.

After assembling these materials, please save them as **ONE pdf file** (not separate attachments), and email the file to the University Graduate School (UGS) at ugs@fiu.edu with the subject line: Outstanding Graduate Program Director Award **no later than 5:00 pm, Friday, March 3, 2017**. Questions pertaining to this award should be directed to Irene Baquero at ibaquero@fiu.edu or 305.348.3342.