

## 10% Conditional Admissions Policy for Master's Applicants FAQs

### Who is eligible for the 10% conditional admission policy?

Only Master's applicants whose upper-division undergraduate coursework GPA (UG60) does not meet the minimum 3.0 university requirement and any other unit-specific admission requirement (as specified in the Graduate Catalog) including GRE score requirements.

### When can we start admitting applicants based on the 10% policy?

You can begin admitting Master's applicants based on the 10% policy for Spring 2015.

### Can we use the 10% policy to admit doctoral applicants?

No. This policy applies to the admission of Master's applicants only.

### What admissions requirements are eligible under the 10% policy?

- i) GPA is below the minimum 3.0 university requirement
- ii) any other unit-specific admission requirement (as specified in the Graduate Catalog) including GRE score requirements

### What admission requirements are ineligible under the 10% policy and therefore still require a petition to UGS for exception to the graduate requirements?

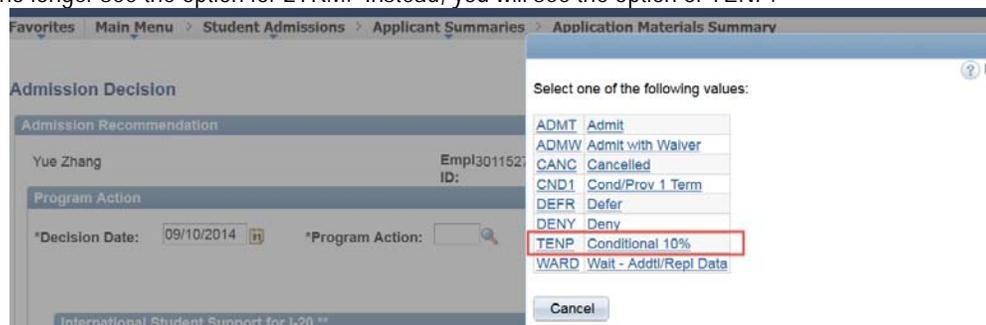
- i) applicant does not meet the TOEFL requirement
- ii) applicant has graduated from any non-accredited institution
- iii) applicant has not earned the equivalent of a US Bachelor's degree

### Can we admit international F-1 Student Visa applicants under the 10% conditional admission policy?

Yes, you can admit international F-1 applicants under this policy. However, international students must still meet the minimum TOEFL score. UGS urges caution in admitting international students into the 10% pool because, unlike domestic students, they only have one semester to meet their condition since they must register for 9 credits to be full time.

### Can we still admit students under the previous conditional 2 term admission policy?

No. The condition 2 term admission policy is being replaced by the 10% policy. When you enter your admission recommendation in PantherSoft, you will no longer see the option for 2TRM. Instead, you will see the option of TENP.



### What happens to those applicants we have already admitted under the conditional 2 term policy for Spring 2015 term or future terms?

You may keep them as conditional 2 term admits or, if you want to switch their admission to the new policy, send the name/s to your graduate admissions evaluator. The evaluator will contact these students to request their permission to cancel the 2 term admission and reissue their admission letter under the new 10% policy.

### How will I ensure, as GPD/Chair of my program, that we do not exceed the 10% limit?

The GPD/Chair should estimate the total number of applicants that will be admitted in the program based on previous years' admissions numbers and current needs. Based on this estimate, the GPD/Chair should admit applicants under the 10% policy in real time (for every 10 applicants admitted, 1 can be admitted under the 10% policy).

**Who will monitor the number of applicants admitted under this mechanism?**

Both the unit and UGS will be responsible for tracking the number of students admitted under this mechanism. The tracking will occur in real time: for every 10 applicants admitted during a given academic year, one applicant will be allowed to be admitted under this mechanism. UGS will provide the departments with an on-demand query which tracks the 10% admission pool.

**Can I exceed the 10% this year for our program and make up for the difference next year?**

No. The 10% allowance applies to the total number of applicants admitted in one academic year.

**If we reach our 10% limit, can we petition UGS to fully admit applicants who should be admitted using the 10% policy?**

No. UGS will not accept petitions for full admission of applicants who qualify for the 10% policy.

**If we admit less than the 10% limit, can we use the remaining slots for the next year?**

No. The 10% limit applies to the total number of applicants admitted in one academic year and cannot be rolled over to the next year.

**What is the definition of "academic year" in terms of the semesters?**

For Board of Governor's reporting purposes, we consider the academic year to start in the summer and end in the spring of the following year. For example, the 2015-16 academic year is defined as Summer 2015, Fall 2015 and Spring 2016.

**Will UGS still need petitions requesting exceptions to any of our admissions criteria?**

Yes, petitions will still need to be submitted for the following criteria, which are not eligible under the 10% policy:

- i) applicant does not meet the TOEFL requirement
- ii) applicant has graduated from any non-accredited institution
- iii) applicant has not earned the equivalent of a US Bachelor's degree

**Do those admissions approved through petitions count toward the 10% pool?**

No. They are not counted in the 10% pool. The petition process justifies a full admission to the program and therefore is not considered a conditional admission.

**We typically have fewer than 10 students admitted each year. How does this 10% policy benefit us?**

Units that admit fewer than 10 students per academic year will be allowed to admit 1 student under this policy.

**What conditions do students admitted under the 10% policy need to meet in order to be fully admitted?**

The student must earn a 3.0 GPA upon completion of their first 9 graduate credits within one year of being admitted, i.e. within 3 consecutive semesters. In the case of International F-1 students, however, they only have one semester to meet their condition since they must register for 9 graduate credits to meet the full time requirement.

**How does UGS determine if the student has met the condition to be fully admitted to the university?**

Every semester after grades are posted, the graduate admissions evaluator for your program will run a report to see who has reached the 9 credit milestone and whether the student's GPA in graduate coursework meets the 3.0 requirement. If the student has taken more than 9 graduate credits in the semester, the total of all graduate credits taken will be counted towards the GPA requirement.

**What is the timeframe for students to meet the conditional admission requirement?**

Students have three consecutive semesters, one year, to meet the requirement, except for international students who only have one semester since they must be full-time and, therefore, be enrolled in 9 graduate credits.

**What courses can be taken to satisfy the conditions for admitting students?**

Only graded graduate courses will be taken into consideration. Even if the student takes Pass/Fail courses, the 9 credits must be from graded graduate courses.

**For students who do not meet the condition to be fully admitted and are subsequently dismissed, can the department petition UGS to have the student reinstated for the next semester?**

No, UGS will not consider petitions to have the student reinstated.

**Who do I contact if I have further questions?**

Please contact your graduate admissions evaluator.